



Australian Government

Department of Education, Employment and Workplace Relations

CUE20103 Certificate II in Live Production, Theatre and Events

Revision Number: 1

CUE20103 Certificate II in Live Production, Theatre and Events

Modification History

Not applicable.

Description

Descriptor

This qualification reflects the role of individuals who perform a range of mainly routine tasks and who work under direct supervision. It is a flexible entry-level qualification, which can be customised to meet a broad range of industry needs.

Job roles

- Front of house assistant in small venue
- Lighting/audio/staging assistant.
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Pathways Information

Qualification pathways

Pathways into the qualification

Candidates may enter the qualification with limited or no vocational experience and without a relevant lower-level qualification.

Licensing/Regulatory Information

Licensing, legislative, regulatory and certification considerations

There is no direct link between this qualification and licensing, legislative and/or regulatory requirements. However, where required, a unit of competency will specify relevant licensing, legislative and/or regulatory requirements that impact on the unit.

National Code of Practice for Induction for Construction Work

Sets and staging for some performances or events may fall within the definition of construction work. If so, people entering the construction site are required to complete the general induction training program specified by the National Code of Practice for Induction Training for Construction Work (Australian Safety Compensation Council, May 2007). Achievement of the unit 'CPCCOHS1001A Work safely in the construction industry' from the CPC08 Construction and Plumbing Integrated Framework Training Package fulfils this requirement.

Information on occupational licensing and its intersection with vocational education and training can be found in Licensing Line News at www.licensinglinenews.com.

Entry Requirements

Not applicable.

Employability Skills Summary

EMPLOYABILITY SKILLS QUALIFICATION SUMMARY

The following table contains a summary of the employability skills required by the entertainment industry for this qualification. The employability skills facets described here are broad industry requirements that may vary depending on qualification packaging options. This table is a summary of employability skills that are typical of this qualification and should not be interpreted as definitive.

Employability Skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none"> • providing information to patrons in a venue • checking tickets for validity • selling tickets and other items • greeting patrons • completing workplace documentation in relation to financial transactions • passing on key safety information to colleagues
Teamwork	<ul style="list-style-type: none"> • working as a team member in an entertainment venue in a variety of roles, e.g. ushering patrons, handling sales • sharing information with colleagues • checking safety procedures with other team members
Problem-solving	<ul style="list-style-type: none"> • dealing with queues in venues • seating patrons who arrive late or who have special needs • identifying safety issues and reporting them to appropriate person
Initiative and enterprise	<ul style="list-style-type: none"> • investigating discrepancies when reconciling financial takings • being proactive in identifying needs of patrons in a venue
Planning and organising	<ul style="list-style-type: none"> • ensuring the patrons are seated in adequate time before the start of a performance • organising reconciliation of financial takings • organising work tasks to ensure safety
Self-management	<ul style="list-style-type: none"> • following workplace procedures, particularly in relation to OHS • maintaining personal safety standards • acting within the scope of job role
Learning	<ul style="list-style-type: none"> • keeping up to date with industry developments • keeping up to date with services and facilities in venues
Technology	<ul style="list-style-type: none"> • using point of sale technology • using the internet as a source of information about the industry

Packaging Rules

Packaging Rules

Total number of units = 9

1 core unit

6 Group A units

2 elective units

The **2 elective units** may be selected from the remaining **Group A** and/or **Group B units** listed below or any endorsed Training Package. **1 of these elective units** may be selected from any accredited course. Elective units must be chosen at the same qualification level.

Elective units must be relevant to the work outcome and local industry requirements.

Core unit

OHS

BSBOHS201A Participate in OHS processes

Group A units (specialist)

Art and construction

CUEPRP03B Apply a general knowledge of props construction

CUFPRP201A Repair, maintain and alter props

CUESCE05B Apply a general knowledge of scenic art

CUFSCE201A Prepare and prime scenic art cloths

CUFSCE202A Repair, maintain and alter scenic art

CUESET05C Apply set construction techniques

Audio/sound

CUESOU07B Apply a general knowledge of audio to work activities

CUSSOU201A Assist with sound recordings

Cinema projection

CUECIN01C Receive and assemble film

CUECIN02C Prepare film for screening

CUECIN03C Screen the film

CUECIN04C Prepare film for dispatch

Packaging Rules

CUECIN05C Maintain projection equipment

Costume

LMTCL1001B Produce a simple garment

LMTML1001A Make a simple headpiece

Digital content and imaging

CUFDIG201A Maintain interactive content

Front of house

CUEFOH03C Provide seating and ticketing advice

CUEFOH04C Usher patrons

CUEFOH07B Process financial transactions

CUEFOH08B Process incoming customer orders

CUEFOH09B Provide venue information and assistance

Industry context

BSBSUS201A Participate in environmentally sustainable work practices

CUEIND01D Source and apply entertainment industry knowledge

CUECOR01C Manage own work and learning

CUECOR02C Work with others

CUECOR03B Provide quality service to customers

CUFIND201A Develop and apply creative arts industry knowledge

Lighting

CUFLGT101A Apply a general knowledge of lighting to work activities

Props

CUEPRP03B Apply a general knowledge of props construction

CUFPRP201A Repair, maintain and alter props

Research and innovation

CUFRES201A Collect and organise content for broadcast or publication

Scenic art

CUESCE05B Apply a general knowledge of scenic art

CUFSCCE201A Prepare and prime scenic art cloths

CUFSCCE202A Repair, maintain and alter scenic art

Sets

CUESET05C Apply set construction techniques

Packaging Rules**Staging**

CUESTA05C Apply a general knowledge of staging to work activities

CUESTA06B Apply a general knowledge of theatrical rigging

Technical general

CUETGE15B Handle physical elements safely during bump in/bump out

CUETGE05C Maintain physical production elements

Vision systems

CUEAUD06B Apply a general knowledge of vision systems to work activities

CUFCAM201A Assist with a basic camera shoot

Group B units**Arts administration and management**

CUVADM11B Work within an arts organisation context

Event management

SITXCOM006A Address protocol requirements

SITXEVT002A Provide event staging support

First aid

HLTFA201A Provide basic emergency life support

Front of house

SITXCCS001A Provide visitor information

WRRLP2B Minimise theft

WRRS1B Sell products and services

WRRS2B Advise on products and services

Industry context

BSBCMM201A Communicate in the workplace

BSBDIV301A Work effectively with diversity

Information technology

BSBITU201A Produce simple word processed documents

BSBITU202A Create and use simple spreadsheets

BSBWOR204A Use business technology

ICAU2006B Operate computing packages

OHS

Packaging Rules

CPCCOHS1001A Work safely in the construction industry

Research and innovation

CUVICS01B Contribute to workplace improvements

CUVICS02B Share ideas in the workplace

Sustainability

BSBSUS201A Participate in environmentally sustainable work practices

Technical general

CPCCCA2001A Handle carpentry materials

CPCCCA2002A Use carpentry tools and equipment

CPCCCM1003A Plan and organise work

CPCCCM1005A Carry out measurements and calculations

CPCCCM2001A Read and interpret plans and specifications

CPCCCM3001A Operate elevated work platforms

CPCCPD2002A Use painting and decorating tools and equipment

CPCCSF2001A Handle steel fixing materials

CPCCSF2003A Cut and bend materials using oxy-LPG equipment

CPCCVE1001A Undertake a basic construction project

CUVCOR07B Use drawing techniques to represent the object or idea

LMTCL2001B Use a sewing machine

MEM18001C Use hand tools

MEM18002B Use power tools/hand held operations

MEM05001B Manual soldering/desoldering - electrical/electronic components

MEM05012C Perform routine manual metal arc welding

MEM05050B Perform routine gas metal arc welding

Selecting electives for different outcomes

The context for this qualification varies, and this must guide the selection of elective units. The following examples are designed to assist in the selection of appropriate electives for particular outcomes at this level, but they are in no way prescriptive.

Front of house assistant in small venue

Core unit plus:

- CUECOR02C Work with others

Packaging Rules

- CUECOR03C Provide quality service to customers
- CUEFOH04C Usher patrons
- CUEFOH07B Process financial transactions
- CUEFOH09B Provide venue information and assistance
- CUEIND01D Source and apply entertainment industry knowledge
- SITXCCS001A Provide visitor information
- WRRS1B Sell products and services

Lighting/audio/staging assistant

- CUEAUD06B Apply a general knowledge of vision systems to work activities
- CUECOR02C Work with others
- CUEIND01D Source and apply entertainment industry knowledge
- CUFLGT101A Apply a general knowledge of lighting to work activities
- CUESOU07B Apply a general knowledge of audio to work activities
- CUESTA05C Apply a general knowledge of staging to work activities
- CUETGE15B Handle physical elements safely during bump in/bump out
- MEM18001C Use hand tools

Unit Grid

BSBCMM201A Communicate in the workplace
 BSBDIV301A Work effectively with diversity
 BSBITU201A Produce simple word processed documents
 BSBITU202A Create and use spreadsheets
 BSBOHS201A Participate in OHS processes
 BSBSUS201A Participate in environmentally sustainable work practices
 BSBWOR204A Use business technology
 CPCCCA2001A Handle carpentry materials
 CPCCCA2002A Use carpentry tools and equipment
 CPCCCM1003A Plan and organise work
 CPCCCM1005A Carry out measurements and calculations
 CPCCCM2001A Read and interpret plans and specifications
 CPCCCM3001A Operate elevated work platforms
 CPCCOHS1001A Work safely in the construction industry
 CPCCPD2002A Use painting and decorating tools and equipment
 CPCCSF2001A Handle steelfixing materials
 CPCCSF2003A Cut and bend materials using oxy-LPG equipment
 CPCCVE1001A Undertake a basic construction project
 CUEAUD06B Apply a general knowledge of vision systems to work activities
 CUECIN01C Receive and assemble film
 CUECIN02C Prepare film for screening
 CUECIN03C Screen the film

CUECIN04C Prepare film for dispatch
CUECIN05C Maintain projection equipment
CUECOR01C Manage own work and learning
CUECOR02C Work with others
CUECOR03B Provide quality service to customers
CUEFOH03C Provide seating and ticketing advice
CUEFOH04C Usher patrons
CUEFOH07B Process financial transactions
CUEFOH08B Process incoming customer orders
CUEFOH09B Provide venue information and assistance
CUEIND01D Source and apply entertainment industry knowledge
CUEPRP03B Apply a general knowledge of props construction
CUESCE05B Apply a general knowledge of scenic art
CUESET05C Apply set construction techniques
CUESOU07B Apply a general knowledge of audio to work activities
CUESTA05C Apply a general knowledge of staging to work activities
CUESTA06B Apply a general knowledge of theatrical rigging
CUETGE05C Maintain physical production elements
CUETGE15B Handle physical elements during bump in_bump out
CUFCAM201A Assist with a basic camera shoot
CUFDIG201A Maintain interactive content
CUFIND201A Develop and apply creative arts industry knowledge
CUFLGT101A Apply a general knowledge of lighting to work activities
CUFPRP201A Repair, maintain and alter props
CUFRES201A Collect and organise content for broadcast or publication
CUFSCE201A Prepare and prime scenic art cloths
CUFSCE202A Repair, maintain and alter scenic art
CUSSOU201A Assist with sound recordings
CUVADM11B Work within an arts organisation context
CUVCOR07B Use drawing techniques to represent the object or idea
CUVICS01B Contribute to workplace improvements
CUVICS02B Share ideas in the workplace
HLTFA201A Provide basic emergency life support
ICAU2006B Operate computing packages
LMTCL1001B Produce a simple garment
LMTCL2001B Use a sewing machine
LMTML1001A Make a simple headpiece
MEM05001B Perform manual soldering_desoldering – electrical_electronic components
MEM05012C Perform routine manual metal arc welding
MEM05050B Perform routine gas metal arc welding
MEM18001C Use hand tools
MEM18002B Use power tools_hand held operations
SITXCCS001A Provide visitor information
SITXCOM006A Address protocol requirements
SITXEVT002A Provide event staging support



Australian Government

Department of Education, Employment and Workplace Relations

CUE30203 Certificate III in Live Production, Theatre and Events (Technical Operations)

Release: 1

CUE30203 Certificate III in Live Production, Theatre and Events (Technical Operations)

Modification History

Not applicable.

Description

Descriptor

This qualification is designed to reflect the role of individuals who work in technical production areas, who perform a range of skilled tasks using discretion and judgement, and who have the ability to select, adapt and transfer skills to different situations.

This qualification is very flexible and designed to meet a broad range of industry needs. It includes a general option to reflect the need for multi-skilling plus specialised streams for specific job outcomes (e.g. for audio, lighting).

Pathways Information

Qualification Pathways

Pathways into the qualification

- CUE20103 Certificate II in Live Production, Theatre and Events

Pathways from the qualification

- CUE40303 Certificate IV in Live Production, Theatre and Events (Technical Operations)
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Licensing/Regulatory Information

Licensing, Legislative, Regulatory or Certification Considerations

There is no direct link between this qualification and licensing, legislative and/or regulatory requirements. However, where required, a unit of competency will specify relevant licensing, legislative and/or regulatory requirements that impact on the unit.

Entry Requirements

Not applicable.

Employability Skills Summary

EMPLOYABILITY SKILLS QUALIFICATION SUMMARY

CUE30203 Certificate III in Live Production, Theatre and Events (Technical Operations)

The following table contains a summary of the Employability Skills required by industry for this qualification. The Employability Skills facets described here are broad industry requirements that may vary depending on qualification packaging options.

Employability Skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none"> • interpreting production documentation, e.g. lighting and staging instructions • completing workplace documentation • explaining production requirements to other personnel • clarifying production requirements with supervisor • passing on key safety information to colleagues.
Teamwork	<ul style="list-style-type: none"> • liaising with colleagues and supervisors during set-up and production • completing installation tasks as a member of a team • checking safety procedures with other team members.
Problem-solving	<ul style="list-style-type: none"> • basic troubleshooting and maintenance of lighting equipment • adjusting position of lighting equipment • responding to equipment malfunction during performance • identifying safety issues and reporting them to appropriate person.
Initiative and enterprise	<ul style="list-style-type: none"> • identifying problems with equipment/staging elements quickly and taking appropriate action.
Planning and organising	<ul style="list-style-type: none"> • collecting information needed to record a series of lighting cues • playing lighting cues in correct sequence • testing equipment in advance to ensure working order • positioning and placing equipment/set pieces ready for installation • working with cue documentation and calculating timings • organising work tasks to ensure safety.
Self-management	<ul style="list-style-type: none"> • developing personal time management skills • following workplace procedures, particularly in relation to OHS, e.g. ensuring electrical safety • acting within the scope of job role • maintaining personal safety standards.
Learning	<ul style="list-style-type: none"> • identifying own learning needs in consultation with appropriate personnel

EMPLOYABILITY SKILLS QUALIFICATION SUMMARY	
	<ul style="list-style-type: none"> • keeping up to date with industry developments.
Technology	<ul style="list-style-type: none"> • testing and operating digital lighting consoles.

Packaging Rules

Packaging Rules

Total number of units = 11

4 core units plus

7 elective units

At least **4 of the elective units** must be selected from the elective units listed below.

The remaining **3 elective units** may be selected from the elective units listed below or any currently endorsed national Training Package. **2 of these electives** may be selected from any accredited course. Elective units must be chosen at the same qualification level.

Elective units must be relevant to the work outcome and local industry requirements.

Core Units

Health, safety and security

BSBOHS201A Participate in OHS processes

Industry practice

CUECOR01C Manage own work and learning

CUECOR02C Work with others

CUEIND01D Source and apply entertainment industry knowledge

Elective Units

Audio

Packaging Rules

CUESOU03C Operate professional audio equipment

CUESOU07B Apply a general knowledge of audio to work activities

CUESOU08B Select and manage microphone and other audio input sources

CUESOU09B Manage and compile audio replay material

CUSSOU303A Install, align and test audio equipment

Lighting

CUFLGT302A Record and operate standard lighting cues

CUFLGT101A Apply a general knowledge of lighting to work activities

CUFLGT301A Prepare, install and test lighting equipment

MEM18001C Use hand tools

Staging

CUESTA01C Install staging elements

CUESTA02C Operate staging elements

CUESTA05C Apply a general knowledge of staging to work activities

MEM18001C Use hand tools

Vision Systems

CUEAUD02C Prepare, rig, test and modify vision systems

CUEAUD03C Operate vision systems

CUEAUD06B Apply a general knowledge of vision systems to work activities

MEM18001C Use hand tools

Sustainability

BSBSUS201A Participate in environmentally sustainable work practices

Selecting Elective Units for Different Outcomes

The context for this qualification varies and this must guide the selection of elective units. An example of appropriate elective units for a particular outcome follows.

Venue Operations Team Member

- CUECOR03B Provide quality service to customers
- CUEFOH04C Usher patrons
- CUEFOH07B Process financial transactions
- CUEFOH09B Provide venue information and assistance
- CUELGT09B Apply a general knowledge of lighting to work activities
- CUESTA05C Apply a general knowledge of staging to work activities

Packaging Rules

- CUETGE15B Handle physical elements safely during bump in/bump out

Casual Technician

- CUEAUD06B Apply a general knowledge of vision systems to work activities
- CUFLGT101A Apply a general knowledge of lighting to work activities
- CUESTA05C Apply a general knowledge of staging to work activities
- CUESTA06B Apply a general knowledge of theatrical rigging
- CUETGE15B Handle physical elements safely during bump in/bump out
- CUFLGT02B Prepare, install and test lighting equipment
- MEM18001C Use hand tools

Unit Grid

BSBOHS201A Participate in OHS processes
 BSBSUS201A Participate in environmentally sustainable work practices
 CUEAUD02C Prepare, rig, test and modify vision systems
 CUEAUD03C Operate vision systems
 CUEAUD06B Apply a general knowledge of vision systems to work activities
 CUECOR01C Manage own work and learning
 CUECOR02C Work with others
 CUECOR03B Provide quality service to customers
 CUEFOH04C Usher patrons
 CUEFOH07B Process financial transactions
 CUEFOH09B Provide venue information and assistance
 CUEIND01D Source and apply entertainment industry knowledge
 CUELGT09B Apply a general knowledge of lighting to work activities
 CUESOU03C Operate professional audio equipment
 CUESOU07B Apply a general knowledge of audio to work activities
 CUESOU08B Select and manage microphone and other audio input sources
 CUESOU09B Manage and compile audio replay material
 CUESTA01C Install staging elements
 CUESTA02C Operate staging elements
 CUESTA05C Apply a general knowledge of staging to work activities
 CUESTA06B Apply a general knowledge of theatrical rigging
 CUETGE15B Handle physical elements during bump in_bump out
 CUFLGT02B Prepare, install and test lighting equipment
 CUFLGT101A Apply a general knowledge of lighting to work activities
 CUFLGT301A Prepare, install and test lighting equipment

CUFLGT302A Record and operate standard lighting cues
CUSSOU303A Set up and disassemble audio equipment
MEM18001C Use hand tools



Australian Government

Department of Education, Employment and Workplace Relations

CUE30303 Certificate III in Venues and Events (Customer Service)

Revision Number: 1

CUE30303 Certificate III in Venues and Events (Customer Service)

Modification History

Not applicable.

Description

Descriptor

This qualification reflects the role of individuals who apply a broad range of competencies in a range of customer service contexts in the entertainment industry. In carrying out their duties they are expected to use some discretion and judgement supported by relevant theoretical knowledge.

Job roles

- Box office assistant
- Bar attendant in a small venue.
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Pathways Information

Qualification pathways

Pathways into the qualification

Candidates may enter the qualification with limited or no vocational experience and without a relevant lower-level qualification.

Licensing/Regulatory Information

Licensing, legislative, regulatory or certification considerations

There is no direct link between this qualification and licensing, legislative and/or regulatory requirements. However, where required, a unit of competency will specify relevant licensing, legislative and/or regulatory requirements that impact on the unit.

Entry Requirements

Not applicable.

Employability Skills Summary

EMPLOYABILITY SKILLS QUALIFICATION SUMMARY

The following table contains a summary of the employability skills required by the entertainment industry for this qualification. The employability skills facets described here are broad industry requirements that may vary depending on qualification packaging options. This table is a summary of employability skills that are typical of this qualification and should not be interpreted as definitive.

Employability Skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none"> • explaining restrictions to customers • checking ID in restricted areas • communicating with customers/patrons from diverse cultural backgrounds • selling tickets and other items • passing on key safety information to colleagues
Teamwork	<ul style="list-style-type: none"> • providing information to colleagues about crowd size/movement • working as a team member in an entertainment venue in a variety of roles, e.g. ushering patrons, operating the bar • sharing information with colleagues • checking safety procedures with other team members • showing sensitivity to cultural and social differences when communicating with others
Problem-solving	<ul style="list-style-type: none"> • dealing with queues in venues • dealing with difficult customers • seating patrons who arrive late or who have special needs • identifying safety issues and reporting them to appropriate person
Initiative and enterprise	<ul style="list-style-type: none"> • dealing effectively with potentially difficult situations, e.g. having to confiscate restricted items for the duration of the performance • investigating discrepancies when reconciling financial takings
Planning and organising	<ul style="list-style-type: none"> • completing crowd and safety/security checks on a regular basis • organising reconciliation of financial takings • organising work tasks to ensure safety
Self-management	<ul style="list-style-type: none"> • following workplace procedures, particularly in relation to OHS • maintaining personal safety standards • acting within the scope of job role
Learning	<ul style="list-style-type: none"> • keeping up to date with industry developments
Technology	<ul style="list-style-type: none"> • using point of sale technology

EMPLOYABILITY SKILLS QUALIFICATION SUMMARY	
	<ul style="list-style-type: none"> • using the internet as a source of information about the industry

Packaging Rules

Packaging Rules

Total number of units = 12

6 core units

3 Group A units

3 elective units

The **3 elective units** may be selected from the remaining **Group A** and/or **Group B units** listed below or any endorsed Training Package. **2 of these elective units** may be selected from any accredited course. Elective units must be chosen at the same qualification level.

Elective units must be relevant to the work outcome and local industry requirements.

Core units

Health, safety and security

BSBOHS201A Participate in OHS processes

Industry practice

BSBDIV301A Work effectively with diversity

CUECOR02C Work with others

CUECOR03C Provide quality service to customers

CUECOR04B Deal with conflict and resolve complaints

CUEIND01D Source and apply entertainment industry knowledge

Group A units (specialist)

CUEFOH03C Provide seating and ticketing advice

CUEFOH04C Usher patrons

CUEFOH07B Process financial transactions

CUEFOH08B Process incoming customer orders

Packaging Rules

CUEFOH09B Provide venue information and assistance

CUEFOH10B Monitor entry to a venue

SITXEVT002A Provide event staging support

SITTVAF002A Provide a briefing or scripted commentary

WRRLP2B Minimise theft

WRRS1B Sell products and services

WRRS2B Advise on products and services

Group B units**Business administration and management**

BSBINM301A Organise workplace information

BSBITU202A Create and use simple spreadsheets

BSBITU306A Design and produce business documents

BSBITU307A Develop keyboarding speed and accuracy

BSBITU309A Produce desk top published documents

BSBITU301A Create and use databases

BSBITU302A Create electronic presentations

CUVADM11B Work within an arts organisation context

CUVADM12B Work with arts professionals in an arts organisation

Event management

SITXCOM006A Address protocol requirements

SITXEVT001A Develop and update event industry knowledge

SITXEVT004A Coordinate on-site event registrations

SITXEVT005A Organise in-house functions

Finance

BSBFIA302A Process payroll

BSBFIA303A Process accounts payable and receivable

BSBFIA304A Maintain a general ledger

SITXFIN002A Maintain financial records

Industry practice

BSBSUS201A Participate in environmentally sustainable work practices

CUECOR01C Manage own work and learning

Packaging Rules

CUEIND03B Integrate accessibility principles into work practices

CUFIND201A Develop and apply creative arts industry knowledge

CUVICS03B Develop innovative ideas at work

Marketing

CUEMAR01C Assist with marketing

OHS

HLTFA201A Provide basic emergency life support

HLTFA301B Apply first aid

Sustainability

BSBSUS201A Participate in environmentally sustainable work practices

Training

TAADEL301C Provide training through instruction and demonstration of work skills

Selecting electives for different outcomes

The context for this qualification varies, and this must guide the selection of elective units. The following examples are designed to assist in the selection of appropriate electives for particular outcomes at this level, but they are in no way prescriptive.

Box office assistant

Core units plus:

- CUEFOH03C Provide seating and ticketing advice
- CUEFOH07B Process financial transactions
- CUEFOH08B Process incoming customer orders
- CUEFOH10B Monitor entry to a venue
- CUEFOH4C Usher patrons
- WRRS1B Sell products and services

Bar attendant in a small venue

- CUEFOH07B Process financial transactions
- CUEFOH10B Monitor entry to a venue
- CUEFOH4C Usher patrons
- SITHFAB001A Clean and tidy bar areas
- SITHFAB002A Operate a bar
- SITHFAB009A Provide responsible service of alcohol

Unit Grid

BSBDIV301A Work effectively with diversity
BSBFIA302A Process payroll
BSBFIA303A Process accounts payable and receivable
BSBFIA304A Maintain a general ledger
BSBINM301A Organise workplace information
BSBITU202A Create and use spreadsheets
BSBITU301A Create and use databases
BSBITU302A Create electronic presentations
BSBITU306A Design and produce business documents
BSBITU307A Develop keyboarding speed and accuracy
BSBITU309A Produce desktop published documents
BSBOHS201A Participate in OHS processes
BSBSUS201A Participate in environmentally sustainable work practices
CUECOR01C Manage own work and learning
CUECOR02C Work with others
CUECOR04B Deal with conflict and resolve complaints
CUEFOH03C Provide seating and ticketing advice
CUEFOH04C Usher patrons
CUEFOH07B Process financial transactions
CUEFOH08B Process incoming customer orders
CUEFOH09B Provide venue information and assistance
CUEFOH10B Monitor entry to a venue
CUEIND01D Source and apply entertainment industry knowledge
CUEIND03B Integrate accessibility principles into work practices
CUEMAR01C Assist with marketing
CUFIND201A Develop and apply creative arts industry knowledge
CUVADM11B Work within an arts organisation context
CUVADM12B Work with arts professionals in an arts organisation
CUVICS03B Develop innovative ideas at work
HLTFA201A Provide basic emergency life support
HLTFA301B Provide first aid
SITHFAB001A Clean and tidy bar areas
SITHFAB002A Operate a bar
SITHFAB009A Provide responsible service of alcohol
SITTVAF002A Provide a briefing or scripted commentary
SITXCOM006A Address protocol requirements
SITXEVT001A Develop and update event industry knowledge
SITXEVT002A Provide event staging support
SITXEVT004A Coordinate on-site event registrations
SITXEVT005A Organise in-house functions
SITXFIN002A Maintain financial records
TAADEL301C Provide training through instruction and demonstration of work skills



Australian Government

Department of Education, Employment and Workplace Relations

CUF30307 Certificate III in Scenery and Set Construction

Revision Number: 1

CUF30307 Certificate III in Scenery and Set Construction

Modification History

Not applicable.

Description

Descriptor

This qualification reflects the role of individuals who work in the area of constructing sets, props and scenery for productions, events or exhibitions in the film, television and entertainment industries. They apply a broad range of competencies in a varied work context, using some discretion and judgement and relevant theoretical knowledge. They may provide technical advice and support to a team.

Job roles

- Construction workshop assistant
- Props assistant
- Scenic art assistant.
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Pathways Information

Qualification pathways

Pathways into the qualification

Candidates may enter the qualification with limited or no vocational experience and without a relevant lower-level qualification.

Licensing/Regulatory Information

Licensing, legislative, regulatory and certification considerations

There is no direct link between this qualification and licensing, legislative and/or regulatory requirements. However, where required, a unit of competency will specify relevant licensing, legislative and/or regulatory requirements that impact on the unit.

National Standard for Licensing Persons Performing High Risk Work

The National Standard for Licensing Persons Performing High Risk Work applies to persons performing dogging and rigging work. Completion of the following units is required for certification at either basic, intermediate or advanced levels.

CPCCLDG3001A Licence to perform dogging

CPCCLRG3001A Licence to perform rigging basic level

CPCCLRG3002A Licence to perform rigging intermediate level

CPCCLRG4001A Licence to perform rigging advanced level.

National Code of Practice for Induction for Construction Work

Sets and staging for some performances or events may fall within the definition of construction work. If so, people entering the construction site are required to complete the general induction training program specified by the National Code of Practice for Induction Training for Construction Work (Australian Safety Compensation Council, May 2007). Achievement of the unit 'CPCCOHS1001A Work safely in the construction industry' from the CPC08 Construction and Plumbing Integrated Framework Training Package fulfils this requirement.

Information on occupational licensing and its intersection with vocational education and training can be found in Licensing Line News at www.licensinglinenews.com.

Entry Requirements

Not applicable.

Employability Skills Summary

EMPLOYABILITY SKILLS QUALIFICATION SUMMARY

The following table contains a summary of the employability skills required by a props assistant based on the units listed above. Using this employability skills summary as an example, trainers and assessors can work out how employability skills would apply to other job roles relevant to the qualification to include important industry application of employability skills in learning and assessment strategies.

Employability Skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none"> • interpreting and clarifying written and verbal instructions • preparing props documentation • interpreting plans and specifications
Teamwork	<ul style="list-style-type: none"> • seeking and responding to feedback on work in progress • working as a member of a production team - both independently on assignment and under direction • discussing options for different techniques with colleagues • resolving a conflict with other workshop colleagues in relation to resource allocation
Problem-solving	<ul style="list-style-type: none"> • anticipating and dealing with minor problems related to equipment and materials • making adjustments to material quantities to address construction problems • calculating measurements and quantities
Initiative and enterprise	<ul style="list-style-type: none"> • generating a range of feasible ideas for props within scope of job role • sourcing unusual props items • modifying props to achieve desired effect • contributing ideas for and participating in quality improvement activities
Planning and organising	<ul style="list-style-type: none"> • planning work tasks in a logical sequence • storing props in an orderly fashion for easy retrieval • researching and organising the acquisition of appropriate props • organising the construction of several items within a restricted timeframe
Self-management	<ul style="list-style-type: none"> • acting within the scope of job role • following workplace procedures, particularly in relation to OHS • producing work within deadlines • seeking expert assistance when problems arise
Learning	<ul style="list-style-type: none"> • keeping up to date with industry developments and trends • improving craft skills through practice and taking account of feedback from supervisors and colleagues

EMPLOYABILITY SKILLS QUALIFICATION SUMMARY	
	<ul style="list-style-type: none"> identifying and participating in professional development activities
Technology	<ul style="list-style-type: none"> using hand and power tools using the internet for research using equipment to make moulds

Packaging Rules

Packaging Rules	
Total number of units = 12	
4 core units	
6 Group A units	
2 elective units	
<p>2 elective units must be selected from the Group A and/or Group B units listed below any endorsed Training Package or accredited course at the same qualification level.</p>	
<p>Electives must be relevant to the work outcome, local industry requirements and the qualification level.</p>	
Core units	
Industry context	
CUFIND301B	Work effectively in the screen and media industries
or	
CUEIND01C	Source and apply entertainment industry knowledge
<i>And the following units:</i>	
General maintenance	
CPCCCM1005A	Carry out measurements and calculations
MEM18001C	Use hand tools
OHS	
CUSOHS301A	Follow occupational health and safety procedures

Packaging Rules**Group A units (specialist)****Props**

- CUEPRP02B Research, obtain and prepare props
- CUEPRP03B Apply a general knowledge of props construction
- CUEPRP04B Use casting and moulding techniques to make props
- CUEPRP05B Make prop furniture
- CUEPRP06B Construct mechanical props
- CUEPRP07B Make props using mixed media
- CUFPRP201A Repair, maintain and alter props
- CUFPRP301A Assemble and maintain props

Scenic art

- CUESCE06B Use scenic art painting techniques
- CUESCE07B Create special effects for scenic art
- CUFSCE201A Prepare and prime scenic art cloths
- CUFSCE202A Repair, maintain and alter scenic art
- CPCCPD3008A Apply decorative paint finishes
- CPCCPD3004A Apply paint by spray
- CPCCPD3003A Apply texture coat paint by brush, roller and spray

Sets

- CUESET05C Apply set construction techniques
- CUESET09B Construct soft scenery
- CUESET10B Construct mechanical sets
- CUESET302A Make sets
- CUFSET301A Assemble and maintain sets

Special effects

- CUFSFX301A Maintain and repair special effects items

Group B units**Construction**

- CPCCOHS1001A Work safely in the construction industry

Costume

Packaging Rules

LMTCL2004B Sew components

Creative thinking

BSBCRT301A Develop and extend critical and creative thinking skills

Design

BSBDES301A Explore the use of colour

BSBDES302A Explore and apply the creative design process to 2D forms

BSBDES303A Explore and apply the creative design process to 3D forms

Drawing

CUVCOR08B Produce drawings to represent and communicate the concept

CUVCRS03B Produce computer-aided drawings

CUVCRS04B Produce technical drawings

CUVCRS06B Make scale models

First aid

HLTFA301B Apply first aid

General maintenance

CPCCCA2001A Handle carpentry materials

CPCCCM2001A Read and interpret plans and specifications

CPCCCS2002A Erect and dismantle basic scaffolding

CPCCSF2001A Handle steelfixing materials

Innovation

BSBINN201A Contribute to workplace innovation

Staging

CUESTA01C Install staging elements

CUESTA05B Apply a general knowledge of staging to work activities

CUESTA06B Apply a general knowledge of theatrical rigging

Sustainability

BSBSUS201A Participate in environmentally sustainable work practices

Selecting electives for different outcomes

The context for this qualification varies, and this must guide the selection of elective units. Examples of appropriate elective units for particular outcomes at this level follow.

Packaging Rules

Props assistant

Core units plus:

- CUEPRP02B Research, obtain and prepare props
- CUEPRP04B Use casting and moulding techniques to make props
- CUEPRP05B Make prop furniture
- CUEPRP07B Make props using mixed media
- CUFPRP201A Repair, maintain and alter props
- CUFPRP301A Assemble and maintain props
- BSBCRT301A Develop and extend critical and creative thinking skills
- CUEPRP06B Construct mechanical props

Construction workshop assistant

Core units plus:

- CPECCSC2002A Erect and dismantle basic scaffolding
- CPCCCA2001A Handle carpentry materials
- CPCCSF2001A Handle steelfixing materials
- CPCCCM2001A Read and interpret plans and specifications
- CUESTA05B Apply a general knowledge of staging to work activities
- CUESET302A Make sets
- CUESET10B Construct mechanical sets
- CUFSET301A Assemble and maintain sets

Scenic art assistant

Core units plus:

- CUESCE06B Use scenic art painting techniques
- CUESCE07B Create special effects for scenic art
- CUFSC201A Prepare and prime scenic art cloths
- CUVCOR08B Produce drawings to represent and communicate the concept
- CUFSC202A Repair, maintain and alter scenic art
- CPCCPD3008A Apply decorative paint finishes
- CPCCPD3004A Apply paint by spray
- CPCCPD3003A Apply texture coat paint by brush, roller and spray

Unit Grid

BSBCRT301A Develop and extend critical and creative thinking skills

BSBDES301A Explore the use of colour
BSBDES302A Explore and apply the creative design process to 2D forms
BSBDES303A Explore and apply the creative design process to 3D forms
BSBINN201A Contribute to workplace innovation
BSBSUS201A Participate in environmentally sustainable work practices
CPCCCA2001A Handle carpentry materials
CPCCCM1005A Carry out measurements and calculations
CPCCCM2001A Read and interpret plans and specifications
CPCCOHS1001A Work safely in the construction industry
CPCCPD3003A Apply texture coat paint by brush, roller and spray
CPCCPD3004A Apply paint by spray
CPCCPD3008A Apply decorative paint finishes
CPCCSC2002A Erect and dismantle basic scaffolding
CPCCSF2001A Handle steelfixing materials
CUEIND01C Source and apply entertainment industry knowledge
CUEPRP02B Research, obtain and prepare props
CUEPRP03B Apply a general knowledge of props construction
CUEPRP04B Use casting and moulding techniques to make props
CUEPRP05B Make prop furniture
CUEPRP06B Construct mechanical props
CUEPRP07B Make props using mixed media
CUESCE06B Use scenic art painting techniques
CUESCE07B Create special effects for scenic art
CUESET05C Apply set construction techniques
CUESET09B Construct soft scenery
CUESET10B Construct mechanical sets
CUESET302A Make sets
CUESTA01C Install staging elements
CUESTA05B Apply a general knowledge of staging to work activities
CUESTA06B Apply a general knowledge of theatrical rigging
CUFIND301B Work effectively in the screen and media industries
CUFPRP201A Repair, maintain and alter props
CUFPRP301A Assemble and maintain props
CUFSCE201A Prepare and prime scenic art cloths
CUFSCE202A Repair, maintain and alter scenic art
CUFSET301A Assemble and maintain sets
CUFSFX301A Maintain and repair special effects items
CUSOHS301A Follow occupational health and safety procedures
CUVCOR08B Produce drawings to represent and communicate the concept
CUVCRS03B Produce computer-aided drawings
CUVCRS04B Produce technical drawings
CUVCRS06B Make scale models
HLTFA301B Provide first aid
LMTCL2004B Sew components
MEM18001C Use hand tools