

Life Skills Outcomes Worksheet
Higher School Certificate

School:
Student:

Work and the Community Life Skills

Module 1: Understanding the World of Work

Syllabus Outcomes		Achieved		Date	Signature
		Independently	With Support		
LS 1.1	Demonstrates knowledge and understanding of the purposes of work				
LS 1.2	Expresses positive values and attitudes regarding their own participation in the workforce				
LS 1.3	Demonstrates knowledge and understanding of the nature of work				
LS 1.4	Demonstrates knowledge and understanding of the patterns and variety of work				
LS 1.5	Demonstrates knowledge and understanding of the concepts and implications of paid and volunteer work				

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Module 2: Planning for Participation in Workplace and Community-based Learning

(continued)

Syllabus Outcomes		Achieved		Date	Signature
		Independently	With Support		
LS 2.1	Identifies personal strengths and preferences when planning for workplace and community-based learning				
LS 2.2	Demonstrates knowledge and understanding of the relationship between employment and employment-related training				
LS 2.3	Demonstrates knowledge, skills and appropriate attitudes in relation to work ethics and habits				
LS 2.4	Demonstrates knowledge, skills and appropriate attitudes in job-seeking and job application processes				
LS 2.5	Demonstrates knowledge and skills in job interview processes				
LS 2.6	Establishes personal links with appropriate personnel and agencies before leaving school to ensure effective support				

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Module 3: Developing a Portfolio in Preparation for Employment

(continued)

Syllabus Outcomes		Achieved		Date	Signature
		Independently	With Support		
LS 3.1	Identifies personal strengths and areas where further development is needed and uses information to maximise options for employment				
LS 3.2	Determines personal preferences and choices for experience in specific workplace learning environments				
LS 3.3	Understands the impact of a range of personal considerations on workplace learning choices and options				
LS 3.4	Demonstrates skills in determining the entry level requirements in prior knowledge, training or experience for specific workplace learning environments				
LS 3.5	Demonstrates knowledge, understanding and skills in planning a personalised 'career path'				

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Module 4: Introduction to the Workplace or Community-based Learning Environment

(continued)

Syllabus Outcomes		Achieved		Date	Signature
		Independently	With Support		
LS 4.1	Identifies and understands similarities and differences between school environments and workplace or community-based learning environments				
LS 4.2	Responds appropriately during initial visits to workplace learning environments or community-based learning environments				
LS 4.3	Demonstrates knowledge and understanding of the daily organisational features of workplace learning environments				

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Module 5: Dealing with Workplace and Community-based Learning Environment Issues

(continued)

Syllabus Outcomes		Achieved		Date	Signature
		Independently	With Support		
LS 5.1	Demonstrates an understanding of the general occupational health and safety issues in workplace learning and community-based learning environments				
LS 5.2	Adapts successfully to features of workplace learning environments				
LS 5.3	Understands and uses appropriate communication processes in workplace learning environments				
LS 5.4	Demonstrates knowledge, skills and appropriate attitudes relating to interpersonal and social issues in workplace learning or community-based learning situations				
LS 5.5	Demonstrates knowledge, understanding and appropriate attitudes of entitlements to fair and equal treatment in workplace learning or community-based learning situations				
LS 5.6	Demonstrates knowledge and understanding of personal roles, rights and responsibilities as an employee				
LS 5.7	Demonstrates knowledge and understanding of personal roles, rights and responsibilities of employers and other employees				
LS 5.8	Recognises personal responsibility for the quality and quantity of work produced				
LS 5.9	Demonstrates knowledge and understanding of issues relating to wages and conditions in the workplace				
LS 5.10	Demonstrates knowledge and understanding of factors relating to job retention and career advancement, including efficient and effective work ethics and practices and upgrading of appropriate skills and knowledge				

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Module 6: Participation in Workplace Learning and Community-based Learning Experiences

(continued)

Syllabus Outcomes		Achieved		Date	Signature
		Independently	With Support		
LS 6.1	Engages in community-based learning experiences				
LS 6.2	Engages in within-school workplace learning experiences				
LS 6.3	Engages in workplace learning experiences in the community				