Schools’ Guide to Disability Provisions

How to apply for disability provisions for the HSC examinations

Student/parent identifies possible need for disability provisions

School discusses disability provisions application process and eligibility requirements with student

All applications must be processed and submitted electronically through Schools Online. Schools must:
- complete student details

NB: Provisions may be sought in multiple categories

Medical, hearing or vision conditions
- collect supporting documents, eg medical reports that confirm diagnosis of a particular condition; hearing and vision tests; timed essays

NB: Supporting documentation should be less than 12 months old except where an existing medical condition/diagnosis will not change with time, eg permanent vision loss, diabetes.

Learning difficulty
- conduct and record results of standardised reading and spelling tests; supply timed essays

Timed essays must be extended responses from an examination/assessment. Schools may find it useful to keep copies of students’ Year 11 end-of-year English examinations for this purpose.

The school submits the application electronically through Schools Online.

Principal receives decision letter electronically through Schools Online listing the provisions granted and declined, with student copy.

Schools may appeal the Board’s decision by submitting new/further evidence through Schools Online. Appeals are reviewed by an independent specialist and a decision letter is provided electronically through Schools Online for both the principal and student.

Applications for students with known/existing conditions should be submitted by the end of Term 1.

Phone Student Support Services Branch * for late injury or illness applications immediately before and during the examination period.

Answers to frequently asked questions can be found on the Board’s website http://studentsonline.bos.nsw.edu.au/go/help/faq/disabilityprovisions/

* Student Support Services Branch
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